

William Davis Homes is a privately run business which has grown to be one of the Midlands most respected high quality house builders. To help deliver our exciting growth plans we are currently seeking two trainees to join our Loughborough head office team in our Quantity Surveying and Engineering departments.

We are seeking applications from individuals that have the desire to work in the construction industry combined with an eagerness to progress and an enthusiasm to develop an exciting career in a rewarding industry.

Trainee Quantity Surveyor

In this varied role you will be assisting the Chief Quantity Surveyor and Senior Quantity Surveyors in the day to day running of the Surveying function to effectively manage costs for multiple house building projects.

The ideal candidate will have a keen interest in the construction industry and an aptitude for managing figures and meeting targets. You will benefit from on the job training supported by an experienced mentor and will work towards a professional construction qualification through a structured training programme.

Key job responsibilities include;

- Measure / take-off quantities from technical drawings for use in budgets or tenders.
- Prepare, issue, gather results, analyse and recommend the appointment of sub-contractors
- Assist in the site valuations
- Assist in the preparation of and analysis of quarterly Cost to Value Reconciliations
- Carry out site visits to measure works on site and reconcile against applications for payment from subcontractors
- Assist in administration of S106 affordable houses
- Assist in processing, pricing and procuring customer extras
- Attend college on a day release basis to obtain a relevant qualification

Core competencies required in this role include:

- Good communication skills – both written and verbal
- Organisational and time management skills
- Ability to work as a team and interact with other departments
- GCSE English and Maths grade C and good ICT skills
- Committed to learning, enthusiastic and self-motivated
- Working towards a driving license

Trainee Engineering Design Coordinator

Working alongside the company's Engineering Manager, the successful candidate will assist in compiling the detailed Highway and Drainage designs (section 38, 278 and 104 packages) that are required to secure technical approval and legal agreements for the company's residential housing developments.

Typical duties involved with this role will be:-

- Issuing of technical information to site and consultants
- Liaising with local authority and statutory bodies
- Organising tender briefs for issuing to external consultants
- Checking the consultants designs for the road and sewer networks
- Advising Architects and Planning with initial layout design

- Detailing of technical plans for Commercial and Land departments
- Assisting the Lands Team with site feasibility appraisals
- Responding to and addressing site construction issues
- Sewer and Highway inspections
- Compiling of drawings using AutoCad software packages

Good communication skills are required in order to liaise with Local Authority staff, statutory bodies and external consultants to help gain the relevant approvals necessary for development sites to commence.

The ideal candidate will be working towards a civil engineering qualification (either HNC/HND or degree level) and will be keen to develop their technical skills and professional knowledge within a well-established construction company. Experience using AutoCAD is desirable.

Our trainee roles offer a competitive salary and the opportunity to develop a rewarding career in a highly successful business. To apply please state which role you are applying for and send applications to the HR Assistant Sophie Lyall sophie.lyall@williamdavis.co.uk by 29th June 2018.